**Grant Application Scheme**

**New Groups and Sections**

**Purpose**

The scheme exists to provide financial support to projects that will extend, develop and improve the quality of Scouting provided to young people in the North East Scotland Region.

**Scope**

This application form is exclusively for those applying for funds to help with the setting up of new groups or sections.

For all other applications please download the appropriate form from http://www.scouts-northeastscotland.org.uk. Applications submitted on the incorrect form may be disqualified.

Note that no part of the regional fund provides support for modular training courses, building works or attendance at international camps.

**Application Amounts**

The following maximum grant amounts may be applied for by new groups or sections:

* New Groups with more than one section may apply for a one-off grant of £400
* New Groups with only one section may apply for a one-off grant of £250
* Existing Groups starting a new section may apply for a one-off grant of £150
* Groups (District if Explorers) setting up additional sections may apply for a one-off grant of £100

**Administration of Funds**

Grants will be managed on a first come, first considered basis by the Regional Executive Committee. The total amount available through this scheme will be monitored on a regular basis by the Regional Executive Committee who have the right to adjust accordingly based on circumstances.

**Supporting Documents**

All applications must be submitted with a copy of the most recent certified accounts along with quotes and documentation of start-up expenditure. In the case of new groups who have not yet had their accounts certified applicants must provide details of the group bank account and evidence that it requires at least two signatories.

**Frequency of application**

It is anticipated that only one application would be submitted under the heading of ‘New Group or Section’ per financial year. However, if circumstances require additional applications being submitted the overall funding available per financial year would be restricted to the amounts noted above. Note that this does NOT affect applications under other regional schemes.

**Timing**

Applications under this section of the grants programme must be received within six months of registration of the group or section. Applications received after this point cannot be accepted.

Whilst applications will be approved on an ongoing basis they will only be formally approved at Regional Council quarterly meetings, the details of which can be found on the Regional website. Applicants should attempt to apply at least four weeks prior to any meeting to ensure a verdict to be carried at that particular meeting.

**Further Information**

All applications should be sent directly to the regional secretary, consult the regional team section of the website.

Please consult the Regional website to ensure that this is the most up to date version of this form.

**Applicant Details**

|  |  |
| --- | --- |
| **Group****(As per bank account)** |  |
| **Section (if applicable)** |  |
| **Charity Number** | SC……………… |
| **Applicant Name** |  |
| **Appointment** |  |
| **Address** |  |
| **Phone** |  |
| **Email address** |  |

|  |  |
| --- | --- |
| **Funding Request****From Region** | **£** |

I confirm the above application is for a registered charity.

I confirm there is a copy of the current audited accounts accompanying this application or details of the group bank account and evidence that it requires at least two signatories.

I fully support this application.

|  |  |  |  |
| --- | --- | --- | --- |
|  | **Print** | **Sign** | **Date** |
| GSL |  |  |  |
| DC |  |  |  |
| Group Treasurer |  |  |  |

**Payment Details**

Please note that payments will only be made by cheque made out to the relevant Group/Unit or District account and as such we require the full correct name of the account that the cheque should be made payable to.

Bank Account Full Name:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_